

**TITLE HERE SUCH AS
ARCHITECTURAL,
ENGINEERING
& INTERIOR DESIGN SERVICES**

COMMERCIAL AND RESIDENTIAL BUILDING DESIGN AND RENOVATION

Name of Company Architects

Address Here
City, State ZIP
Phone 000-000-0000
Fax 000-000-0000

Web Site: Address Here
E-mail: Here.

MONTH DAY, YEAR

CONTENTS

CONTENTS.....	1
COMPANY OVERVIEW	1
SERVICES.....	2
Commercial Design	2
Residential Design	2
Our Interior Design Showroom	3
TECHNOLOGICAL CAPABILITIES.....	4
Heading 2 Here	4
Heading 2 Here.....	4
Equipment	4
KEY PERSONNEL	5
John Smith	5
PROJECTS	6
Write an overview or introduction to the Projects section here.....	6
Commercial Design – New Buildings	6
Commercial Design - Tenant Improvements.....	6
Residential Design - Multifamily Residences.....	6
Residential Design - Tenant Improvements.....	6
Residential Design – Single-family and High-end Homes	7
ADDITIONAL INFORMATION.....	8
Certifications.....	8
Locations.....	8
References.....	8
Clients	8

COMPANY OVERVIEW

Company Name provides the full spectrum of architectural, engineering, and planning services to clients throughout State. Our firm is committed to the principles of quality design, technological innovation, and client satisfaction.

Company Name is dedicated to developing strong and long-lasting client relationships.

Company Name uses a team approach to project delivery in order to meet the unique needs of each client. Whether the project is a single-family residence or a multinational corporation, we listen to our clients and embrace the challenges each project offers. We select our project teams with the same care with which we design our buildings, using the right combination of staff skills, experience, flexibility, and strong management structure. As a result of our commitment to quality project delivery, we consistently and effectively create cost-effective, on-time, and in-budget projects, inspiring confidence from and clients and earning us a reputation for superior services.

Company Name's commitment to provide the best for our clients and a challenging and stimulating environment for our personnel has resulted in steady growth and expansion. The most positive aspect of all this change is our positive reputation among our clients and our competitors. We are an award-winning firm, earning the _____. We have a proven formula for project success, and the talented and dedicated staff of Company Name is poised to help our clients meet the challenges of the 21st Century.



Photo or Pull quote here.

SERVICES

Include your services here. Below we have included some examples. Type or paste in your text (always paste special unformatted from other documents), then select heading 1, 2, or 3, whichever you want for that style; the contents page will then automatically link to the heading.

At Company Name, we focus on commercial and residential building design and renovation. Our team members are highly trained and skilled in both interior and exterior design.

We provide architectural and engineering services from idea to implementation, construction management services from ground-breaking to ribbon cutting, and interior design planning from custom furniture to built-ins.

Commercial Design

New Buildings

Company Name has been providing exterior and interior design of new commercial buildings since 19___. We have worked on dozens of projects for over 15 companies and private businesses. From gas and convenience store buildings to elegant churches and artist's retreats, we have provided both design and construction

management services. While some designs are strictly utilitarian, others cater to the aesthetic and spiritual senses. _____ and _____ are two such examples. We also design buildings using the very materials that the business makes, promotes, or uses. The design for PN&D, a structural engineering company, used sheet steel, pilings, and stone in their design, representing what they do in a creative merger of function and beauty.

Tenant Improvements - Commercial

Text here.

PHOTO HERE.

Residential Design

New Multifamily Residences- Condominiums & Apartments

Text here.

Photo here.

New Single-family & High-end Residences

Text here.

*Tenant Improvements –
Multiple-Family Residences*

Text here.

Photo here.

*Tenant Improvements - Single-
family & High-end Homes*

Our Interior Design Showroom

Note that the text sample below was written by Wordsworth personnel. If you need help formatting, writing, or editing your SOQ, just email us at editor@wordsworthwriting.net; we have a staff of writers, editors, and document formatters to help you.

Are you unsure of exactly what options are available in interior design? Would you like to see a wide variety of options for space planning, cabinetry, lighting, and window treatments? At our offices at 200 Center Court in Anchorage, we maintain an interior design showroom for our clients. Here you can see and touch the materials, try different virtual layouts, and see the colors and textures that will make your project come alive. From the functional to the cutting edge, our showroom staff will help you make the ideal choices for your project.

TECHNOLOGICAL CAPABILITIES

Company Name understands that to meet the ever-changing needs of our clients and our community, we ...

Text here.

Heading 2 Here

Text here

Equipment

Heading 2 Here

Table 1 Equipment List

Header Row	Header Row	Header Row	Header Row	Header Row

KEY PERSONNEL

Company Name has three architects, five draftspersons, and __ additional personnel. We provide our clients with personalized attention, and our project managers are personally involved in our projects from beginning to end. Our low overhead equates to lower fees for our clients.

We are proud to have top-quality architects, designers, drafters, and support staff at Company Name. Below, we share the brief resumes of our key personnel to illustrate the talent we bring to each project.

John Smith

Title

In addition to being the principal designer, ... include one-paragraph descriptions of each personnel after their names and titles throughout this section.

You can also insert a small photo within the paragraph descriptions or next to the names for a nice feature.

PROJECTS

Write an overview or introduction to the Projects section here.

Commercial Design – New Buildings

Name of Project (Location)

Project Description Here

Include a photo with each project description.

Commercial Design - Tenant Improvements

Name (Location)

Text here.

Photo here.

Name (Location)

Text here.

Photo here.

Name (Location)

Text here.

Photo here.

Residential Design - Multifamily Residences

Name (Location)

Text here.

Photo here.

Name (Location)

Text here.

Photo here.

Residential Design - Tenant Improvements

Name (Location)

Text here.

Photo here.

Name (Location)

Text here.

Photo here.

Name (Location)

Text here.

Photo here.

Residential Design – Single-family and High- end Homes

Name (Location)

Text here.

Photo here.

Name (Location)

Text here.

Photo here.

ADDITIONAL INFORMATION

Certifications

- List here
- List Here
- 8(a) Small Disadvantaged Business
- Woman-owned Business Enterprise (WBE)
- HUBZone Certified

Locations

Our offices are located at:

- List here

References

Need here - names, titles, companies, addresses, phone numbers, and e-mail addresses for about four contacts.

Clients

- List here
- Add to

BACK COVER HERE.

LARGE PHOTO?

ADDITIONAL INFORMATION?
CLIENT QUOTES?