ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

5. NAME OF FIRM

							1	
6. TI	ELEPHO	NE NUN	IBER		7. FAX NUMBER		8. E-MAIL ADDRESS	
						. PROPOSE		
				(Complete	e this section for t	he prime con	tractor and all key subcontrac	ctors.)
	(Check						
		J-V PARTNER	SUBCON- TRACTOR	9. FIRM	NAME		10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	RTN	ACT					
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f.						page inserte	d as well as numerous other	
				CHECK IF BRAN	CH OFFICE	teatures if yo	ou want to upgrade. Just om our Web site if so.	
						F 21011000 110		1

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

] (Attached)

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E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)								
12. NAME	13. ROLE IN THIS CONTRACT	14.	YEARS EXPERIENCE					
		a. TOTAL	b. WITH CURRENT FIRM					

15. FIRM NAME AND LOCATION (City and State)

16. EDUCATION (DEGREE AND SPECIALIZATION)	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

	19. RELEVANT PROJECTS									
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED							
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performe	d with current firm							
	(Reminder from Wordsworth to insert special unformatted if you are pasting from oth	ner documents; that way you'	ll preserve the styles.)							
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED							
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
c. (3)	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed	with current firm							
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED							
c.		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm								
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED							
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
 a. (Rei (1) T b. (3) B (1) T c. (3) B (1) T d. (3) B (1) T (1) T 	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm								
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED							
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)							
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm								

F. EXAMPLE PROJECTS W QUALIFICA (Present as many projects as req Complete o	20. EXAMPLE PROJECT KEY NUMBER 1						
21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED						
		PROFESSIONAL S	SERVICES	CONSTRUCTION (If applicable)			
23. PROJECT OWNER'S INFORMATION							
a. PROJECT OWNER	b. POINT OF CONTACT NAME		c. POINT OF	CONTACT TELEPHONE NUMBER			

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Note from Wordsworth & Forms in Word: You can also insert a picture here if you wish. Go to insert, picture, from file; then use the picture toolbar to format, resize, put borders around, and text wrap around your picture.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT							
a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					

26. NAMES OF KEY PERSONNEL	27. ROLE IN THIS CONTRACT	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
(From Section E, Block 12)	(From Section E, Block 13)	1	2	3	4	5	6	7	8	9	10

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1		6	
2		7	
3		8	
4		9	
5		10	

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

NOTE FROM DR. OSWALD OR WORDSWORTH (<u>WWW.WORDSWORTHWRITING.NET</u>): YOU CAN INSERT AS MANY EXTRA H PAGES AS YOU NEED (depending on the proposal requirements, of course), OR DELETE EXTRAS. YOU CAN ALSO SELECT THE TEXT AND CHANGE THIS INTO TWO OR THREE COLUMNS INSTEAD OF ONE. TO INSERT PICTURES, YOU MIGHT WANT TO INSERT A TEXT BOX AND PLACE THE PICTURE INSIDE THE TEXT BOX FOR BEST MANEUVERABILITY. I ALSO LIKE TO INSERT A PICTURE INTO EACH OF THE PROJECT PAGES, USING THIS SAME TECHNIQUE. Again, an upgrade to our SF330 long form will save you a lot of time formatting this SF330 (only \$34 more for \$25 version purchasers.)

You do not have to insert a table of contents, but I did, as well as sample headings, to show you how I like to do it. I also like to make this section into two columns; I think it looks better, but that is up to you. Please contact me if you would like me to edit and format (or fix any formatting) on your SF330 or other proposals, reports, or other documents. Just email me the document at editor@wordsworthwriting.net, and I will give you an estimate for editing it. Thank you! --Lori Jo Oswald, Ph.D., Wordsworth, 907-745-5674

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	1.1.	Heading 2 Sample	. 5
		1.1.1. Heading 3 sample	. 5
2.0	HEADI	ING 1 SAMPLE 2	. 5
	2.1.	Heading 2	. 5
		2.1.1. Heading 3 Sample 2	. 5

1.0 HEADING 1 HERE

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1.1. Heading 2 Sample

Text sample

1.1.1. Heading 3 sample

Text

2.0 HEADING 1 SAMPLE 2

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2.1. Heading 2

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2.1.1. Heading 3 Sample 2

	I. AUTHORIZED REPRESENTATIVE	
	The foregoing is a statement of facts.	
31. SIGNATURE		32. DATE

33. NAME AND TITLE

ARCHITECT ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

	(1)	f a firm	has b	ranch off	ices, comp	olete for eac	h specific	branch	office seekin	g work.)				
2a. FIRM (OR B							·		3. YEAR ESTABLISHED 4. DUNS NUMBER					
2b. STREET									5. OWNERSHIP					
									a. TYPE					
2c. CITY						2d. STATE	2e. ZIP C	ODE						
									b. SMALL BUS	INESS STAT	US			
6a. POINT OF C	ONTACT NAM	ME AND T	ITLE											
									7. NAME OF FI	RM (If block 2	2a is a bran	ich office	e)	
6b. TELEPHON	E NUMBER		6c.	E-MAIL ADD	RESS									
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								0.000						
	9. EN	MPLOYI	EES B	Y DISCIPL	INE				FILE OF FIRM ERAGE REVE				S	
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Code		b. Disc	ipline		(1) FIRM	(2) BRANCH	Code		b. Experienc	Number (see below)				
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	Other Em	pioyees	5	Total										
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